



CITY OF SALEM, MASSACHUSETTS

Dominick Pangallo
Mayor

Scholarship & Education Committee Meeting – Draft Minutes Monday, March 11, 2024, 6:30 P.M., meeting held remotely

Members Present: Andrew Boucher, Yamilis Cruz, Elizabeth McGovern, Lynne Mullen, Timothy Norton, Gabriel Yeager

Staff Present: Lisa Peterson

Guest(s): Sarah Roy, Director of the Salem Children's Alliance

1. **Call to Order:** 6:33 p.m.
2. **Approval of February 12, 2024 minutes:** Minutes approved 5-1-0.
3. **Financial Updates:**

Education Fund

Balance: \$9,935.44
+ 403.76 (Receipts)

\$10,339.20 (Total)

Scholarship Fund

Balance: \$14,159.31
- 0.00 (Scholarships Paid Out)
+ 272.17 (Receipts)

\$14,431.48 (Total)

4. **Old Business:**

- This month, the committee has received 0 Education Fund applications and 0 Scholarship Fund applications
- A discussion on Education Fund Applications continued from the last meeting
 - Gabriel and Lynne will plan to create graphics that can be shared on social media
 - All members agreed to forward the scholarship application to contacts at the various area high schools that have Salem residents as students
- Gabriel introduced a rubric for scholarship applications that he created, Andrew expressed that he really likes this rubric
- For the Education Fund (rubric)

- One measure worth capturing will be whether they have been a recipient of funding from this source in the past
- Gabriel will create a rubric for the Education Fund

5. New Business

- Fundraising goal setting
 - A request was made for an update on how many scholarships were given out in the past year
 - Tim: requests how much was given out each year, and how many scholarships were given out each year?
 - Liz: will sing karaoke to raise money for the fund
 - Discussion about how to distinguish the difference between Salem Education Foundation and the Scholarship and Education Fund
 - Table discussion until the next meeting when there is data
 - Tim: Continuing to work toward fundraising initiative with the Derby (and others) - \$0 cost to the Committee
- Introducing Sarah Roy – The City of Salem’s Director of Salem Children’s Alliance
 - Sarah can help spread the word about the Committee’s initiatives

6. Adjourned (6-0-0): 7:28 p.m.

Next Regular Meeting: Monday, May 13, 2024, 6:30 p.m.