

City of Salem Massachusetts Public Meeting Minutes

Board or Committee: Design Review Board, Special Meeting
Date and Time: Wednesday, November 28, 2018 at 6:00 pm
Meeting Location: 98 Washington Street, First Floor Conference Room
DRB Members Present: Chair Paul Durand, Chris Dynia, David Jaquith, Glenn Kennedy, Helen Sides
DRB Members Absent: J. Michael Sullivan
Others Present: Tom Devine
Recorder: Colleen Brewster

Chair Paul Durand calls the meeting to order at 6:00PM. Roll call was taken.

Urban Renewal Area Projects Under Review

- 1. 155 Washington Street (Adriatic Restaurant):** Discussion and vote on Small Project Review for a proposed vestibule.

Vini Kurti was present to discuss the project.

Devine stated that the applicant is proposing a temporary vestibule during the winter months that will be removed in the spring. The awning will be 4.9-feet wide, 4-feet deep and 6.9-feet high with 4-foot projection.

Sides asked if the vestibule would block the sidewalk. Vini Kurti replied no. Kennedy noted that dimensions of the sidewalk were taken and there is more than 6-feet of side walk free in each direction.

Chair Durand asked how it would be attached. Vini Kurti replied that it would be screwed to the building and they may add a base piece to the building to attach the awning. Chair Durand and Dynia noted their concern with attachment clips or holes from where it gets fastened to the building would be visible when it's not installed. Kennedy replied no, the holes will be concealed in the mortar joints. Vini Kurti noted that he's received permission from the landlord to install the vestibule.

Kennedy asked for the proposed color. Vini Kurti replied black with yellow top, it will make the front opening appear larger, and the front window is smaller because of the handicapped push bar. Kennedy noted that the window in the door will be higher so the push bar isn't seen. Chair Durand stated that the windows on either side of the vestibule door should match the window in the door. Kennedy added that they will get the windows as low as possible. Sides added that the structure will look better if it's more open with the largest windows possible. Chair Durand noted that the window in the door should be the only small windows; however, the others should all be the same. Kennedy noted that the chain around the outdoor seating should be black. Vini Kurti replied that it is only temporary until they build the screen.

Chair Durand opens public comment.

No one in the assembly wished to speak.

Chair Durand closes public comment.

Jaquith: Motion to approve as presented with the size of the windows at the sides to match the door as shown in Rev. A.

Seconded by: Kennedy. Passes 5-0.

Vini Kurti stated that the awning will be in place from December until April and the company that installs it will also remove it.

Old/New Business

- **Appointment of new Design Review Board member**

Devine stated that there is no update on a new board member at this time; however, it is on the City Council agenda for next week. Sides noted that Catherine Miller has been suggested, and she has a background in landscape architecture.

Minutes

The minutes of the September 26, 2018 meeting were reviewed.

Sides: Motion to approve as presented.

Seconded by: Jaquith. Passes 5-0

The minutes of the October 24, 2018 meeting were reviewed.

Sides: Motion to approve as presented.

Seconded by: Jaquith. Passes 5-0

Other News

Devine stated that Kathryn Newhall-Smith from Newburyport has been appointed the new Principal Planner and she will start Jan 2nd 2019.

Kennedy stated that Bistro 118 has dry marker board signage in several windows that was not approved by the DRB. Devine replied that it will be addressed.

Adjournment

Jaquith: Motion to adjourn the meeting.

Seconded by: Sides. Passes 5-0.

Meeting is adjourned at 6:30PM.

Know your rights under the Open Meeting Law M.G.L. c. 30A §18-25 and City Ordinance Sections 2-028 through 2-2033.