NOTICE OF PUBLIC MEETING

Public Art Commission

Tuesday, September 17, 2019, 6:30 pm

City Hall Annex, 98 Washington Street, 1st Floor

Meeting called to order at 6:52pm

* **Roll Call :**

Norene Gachignard, Emily Larsen, John Andrews, Carly Dwyer Naik, Brennan Corriston

* **Approval of Minutes**

Andrews made a motion to approve Dwyer Naik seconded

Motion Approved Unanimously

* **Update on Artists’ Row**
	1. New tenant, Dennis and Norma Shafer, has moved in and already had his first performance.
* **Update on crossing waters**
	1. Performance heavy and successful
	2. Kick off on the Salem side was well attended and well managed
	3. Looking to partner Salem State with Monserrat for next year.
	4. Corriston asked if holding the event at a different time of year would be beneficial but the PAC members involved are not positive
	5. An After-Action will be help with Beverly, Salem and ECCF
	6. Similar recurring issues of working with municipalities have come up pushing the idea of having a tool kit for the arts and arts programming
* **Salem Public art master plan**
	1. deferred to next month
* Review of PAC Mission Statement
	1. deferred to next month
* **Discussion of selection of Vice Chair**

Norene nominated Andres as Vice Chair Larsen Second

Vote passes unanimously

* **Artists’ Row Plan Discussion**
	1. Corriston Suggest that the PAC think about utilizing a space for performance and not just sale of goods
	2. Andrews discusses the challenges of maintaining a space financially and the liability/insurance
	3. A Collective of artists or makers may be a good fit in artists row
	4. Established Makers seem to work best in the spaces but it defeats the idea of having Artists Row be an incubator
	5. Corriston will bring a copy of the founding document likely created around 2013 or 2014
	6. It might be helpful to review the “hand made item” requirement
	7. The current contract is through Dec 31 the old tenants may not want to stay, and giving Shafer a formal invitation to stay
	8. There will be a formal draft made for exiting Artists’ Row and Extending lease
	9. Review of rework on artists row will continue
* **FY2020 Budget Discussion**
	1. Current standing budget after possible mural expenses is roughly 17k
	2. Possible things for the budget
		+ Arts Festival proposed allotment of $5000 to be voted on next month
* **Discussion of Toolkit for artists looking to make public art in Salem**
	1. Many PAC members involved in managing programing through out town would like to build a tool kit for artists working in the city
	2. This should include a timeline and flow chart of locations in the city and the municipal departments to work with and what permits are needed.
	3. Economic Development has a similar kit it might be a design good guide
* **Other Business**
	1. PAC would like to see the catalogue of public art photos that have been taken so that it can be put to better use
	2. After recent vote through city council, the city will be starting a crowd-funded public art sculpture at Charlotte Forten Park, and this will be managed by the PAC.
	3. PAC discussed terms and possible new members, review of city code of ordinances
	4. Mural
		+ Mural needs to be reordered sizing was incorrect
		+ Additional fees will apply vendor is attempting to apply a discount
		+ Incorrect banner is 30ft but can likely be installed in an additional location.
		+ PAC will schedule a special meeting after public notice and confirm schedules
* **Public Comments**
* **Adjourn**

Norene Gachignard made motion to Adjourn Larsen seconded that motion

Meeting adjourned at 7:42pm

Know your rights under the Open Meeting Law M.G.L. c. 30A § 18-25 and

City Ordinance § 2-2028 through § 2-2033.