

**ADDENDUM #1**  
**INVITATION FOR BIDS R-64**  
**ON-CALL PAVING**  
**MAY 27, 2016**

Tasks performed under this contract, may be subject to additional requirements in the event that they are funded by federal (CDBG) money. These requirements are described below.

**Davis Bacon Wage Rates:**

If a project is to be funded by federal money, when the City requests a quote, the will provide the applicable Davis-Bacon (federal) wage rates, and the Contractor may adjust the quote accordingly.

**Additional Certification:**

Attached please find the “Section 3 Certification for RFPs and Sealed Bids”

**Amended Legal Notice:**

Attached please find the amended legal notice.

The due date for bids submitted in response to Invitation for Bids R-64 “On-Call Paving” has been extended from Thursday, June 2, 2016 at 2:00 PM to **Thursday, June 9, 2016, at 2:00 PM.**

## 7. SECTION 3 CERTIFICATION

### Section 3 Certification for RFPs and Sealed Bids

This project is subject to the requirements of Section 3 of the Housing & Urban Development Act of 1968, as amended, 12 USC 170U and the regulations set forth in 24 CFR 135, which is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

Section 3 Business Concerns are businesses that can provide evidence that they meet one of the following:

- Business is 51% or more owned by Section 3 residents. *A Section 3 Resident is 1) a Salem Housing Authority resident; or 2) a Salem resident whose total family income does not exceed 80% of the median income for the area as per the HUD local income limits; or 3) a resident of the Boston Metropolitan Statistical Area whose total family income does not exceed 80% of the median income for the area as per the HUD local income limits.;*
- At least 30% of the business's permanent, full-time employees are currently Section 3 residents, or within three years of the date of first employment with the firm were Section 3 residents; or
- Business provides evidence of a commitment to award more than 25% of the dollar amount of all subcontracts to businesses that fall within (1) or (2) above.

Any Business Concern seeking to qualify as a Section 3 Business shall demonstrate eligibility by completing the *Section 3 Business Affidavit*. A Section 3 business shall show that it has the ability to successfully carry out the terms and conditions of the proposed contract -- which shall include, among other factors, a demonstrated history of compliance with public policy requirements, including Section 3.

Whenever two or more equal sealed bids are received by qualified businesses, and one is from a Certified Section 3 Business, the Certified Section 3 Business will receive preference in awarding. If two or more qualified businesses are deemed Highly Advantageous in the Request for Proposals Process, and one is a Section 3 business concern, but their bid price is slightly higher than a non-Section 3 firm, the City of Salem can give preference to the Section 3 business in an effort to meet its numerical goals annually.

For more information, or to obtain a Section 3 Business Affidavit, please contact:

Jane A. Guy, Assistant Community Development Director  
City of Salem Department of Planning and Community Development  
120 Washington St.  
Salem, MA 01970  
978-619-5685; (F) 978-740-0404

### **For Awarded Contracts of \$100,000 or more**

A Section 3 covered project involves the construction or rehabilitation of housing (including

reduction of lead-based paint hazards), or other public construction including street repair, sewage line repair or installation, updates to building facades, etc. that are completed with federal assistance (i.e. CDBG, HOME funds, etc.) With respect to recipients of CDBG and HOME funding, all contractors or subcontractors receiving contracts in excess of \$100,000 to complete projects involving housing construction, rehabilitation, or other public construction are required to comply with the requirements of Section 3. Section 3 contracts include professional service contracts provided that the work to be performed is in connection with projects involving housing rehabilitation, housing construction, or other public construction.

## Goals

The minimum numerical goal for employment is that 30 percent of the aggregate number of new hires shall be Section 3 residents — i.e., 1 out of 3 new employees needed to complete the project/activity shall be a Section 3 resident.

The minimum goals for contracting are:

- Ten percent of the total dollar amount of all contracts for building trades work for maintenance, repair, modernization or development of public or Indian housing or building trades work arising in connection with housing rehabilitation, housing construction and other public construction, shall be awarded to Section 3 businesses; and
- Three percent of the total dollar amount of all non-construction contracts, shall be awarded to Section 3 businesses.

The undersigned certifies under penalties of perjury, notwithstanding any other provision of Law to the contrary, that they will comply with all requirements of Section 3. Prior to the final payment, the Contractor shall provide a written report documenting how they have complied with this requirement.

**PROJECT TITLE:** \_\_\_\_\_

**NAME OF BUSINESS:** \_\_\_\_\_

**AUTHORIZED OFFICER (PRINT):** \_\_\_\_\_

**AUTHORIZED OFFICER (SIGNATURE):** \_\_\_\_\_

**CITY OF SALEM  
LEGAL NOTICE  
IFBs R-64 and R-65**

Sealed bids will be received at the Office of the City Purchasing Agent, 93 Washington Street, MA 01970, at **2:00 PM (On-Call Paving) and 2:30 PM (On-Call Line Painting) on Thursday, June 2, 2016** at which time and place they will be opened and read for the following:

**On-Call Paving  
On-Call Line Painting**

The bid award is made by the Purchasing Agent and is subject to Mayoral approval. The City of Salem reserves the right to reject any and all bids or to waive any informality in the bid process, if deemed in the City's best interest.

Bid documents will be/are available upon request after 10:00 AM, Wednesday, May 18, 2016 at the Office of the City Purchasing Agent, 93 Washington Street, 2<sup>nd</sup> Floor, Salem, MA, and from the Purchasing Department's website at salem.com under "IFBs, RFPs, and RFQs."

The on-call paving project is subject to the requirements of Section 3 of the Housing & Urban Development Act of 1968, as amended, 12 USC 170U and the regulations set forth in 24 CFR 135.

Office Hours:

Mon-Wed., 8:00 AM – 4:00 PM

Thurs. 8:00 AM – 7:00 PM

Fri. 8:00 AM – 12:00 PM

Whitney Haskell  
Purchasing Agent

Wednesday, May 18, 2016