



CITY OF SALEM, MASSACHUSETTS

Dominick Pangallo
Mayor

Scholarship & Education Committee Meeting – Draft Minutes Monday, April 29, 2024, 6:30 P.M., meeting held remotely

Members Present: Andrew Boucher, Yamilis Cruz, Elizabeth McGovern, Lynne Mullen, Timothy Norton, Gabriel Yeager

Staff Present: Lisa Peterson

Guest(s): None

1. **Call to Order:** 6:35 p.m.
2. **Approval of March 11, 2024 minutes (Moved by T. Norton, Seconded by L. Mullen):** Minutes approved 6-0-0.
3. **Financial Updates:**

Education Fund

Balance: \$10,339.20

+ 1,446.48 (*Receipts*)

\$11,771.68 (*Total*)

Scholarship Fund

Balance: \$14,431.48

- 0.00 (*Scholarships Paid Out*)

+ 352.06 (*Receipts*)

\$14,783.54 (*Total*)

4. **Old Business:**

- Since the last meeting, the committee has received 2 Education Fund applications and 11 Scholarship applications. The deadline for scholarship applications is May 10.
- Rubric for evaluation of the Education Fund applications (created by Gabriel).
 - Liz: maybe don't use "feedback"
 - Liz: keep in mind how many Salem residents will be impacted (Tim agrees)
 - Tim: Is there a number guide, and if so, how do we know what each number means?

- Review Education Fund applications
 - Salem Academy Players (Salem Academy Charter School)
 - Discussion: the application needs further breakdown/specificity on exactly what it is being used for, including a timeline; Also, the committee wants to know how many Salem residents this will benefit?
 - Motion to request additional info from the applicant, and ask them to either re-submit the application with requested info, or attend the upcoming meeting on May 13 to answer the questions directly (moved by T. Norton, seconded by L. Mullen, passed 6 – 0 – 0)
 - Classroom Library (Salem Academy Charter School)
 - Discussion: how many Salem residents are in grades 6-8? (The total is 225, how many are Salem residents?); this is a great application and there is a good long term ROI here. Questions are: Is this a finite number of books needed or would this idea still work with fewer books?
 - Motion to request answers to those questions from applicant (L. McGovern moves, T. Norton seconds, passed 6 – 0 – 0)

5. New Business

- Plan to use the May 13th meeting to review/potentially vote to fund Education Fund applications and review Scholarship applications at a high level, removing any that are incomplete.

6. Adjourned (6-0-0): 7:38 p.m.

Next Regular Meeting: Monday, May 13, 2024, 6:30 p.m. [**TIME ADJUSTED to 7:00pm**]