

Bentley Academy Charter School
Board of Trustees Meeting Minutes
August 29th, 2018

Present: Sarah Toce, George Atkins, Jonathan Bailey, Carli Kusiolek, Mary Hayes, Alyce Davis, Ryan Lovell (Chair)

Also Present: Marlena Afonso (Head of School), Hai Son (Prospective Trustee)

Call to order: made by DP and seconded by CK by voice vote

Motion to approve the minutes made GA and seconded by MH

Head of School report:

- **Enrollment update:**
 - Started school year.
 - Final lottery occurred on 8/16/2018
 - All positions filled
 - One teacher (SE) resigned due to moving. Position is posted.
- Professional Development Update:
 - Back to school Professional Development for teachers went well.
 - Focus on new priorities for 2018-2019
- Family & Community Involvement Update:
 - BBQ on Sat. August 25th – over 200 attendees
- BACS priorities for 2018-2019:
 - Distributed Leadership
 - Teacher leadership opportunities
 - High Expectations
 - Action Steps:
 - ANet assessments in Math and ELA (grades 2-5)
 - Increased coaching for all teachers
 - Continued whole staff walkthroughs
 - Cycle of Improvement
 - ANet assessments in Math and ELA (grades 2-5)
 - ANet Coaching
 - Data meetings/cycles
 - Continued whole staff walkthroughs

Communications Consultant Update:

- Two Tiered Approach:

- Strategic Communications Consultant in regards to this year's Renewal
 - Communication projects at BACS (i.e. website and newsletter redesign, etc.)
 - Discussion of Priorities for Communication
- **Charter Renewal**
 - Procedures
 - Priorities
 - Create a subcommittee to work with Communications Consultant
 - Leveraging local partnerships
- **Motion** made by GA to move forward on partnering with Shelby Hypes as our Communications consult; will start this on a short term basis.
- Subcommittee formed to help steer communications consultant: AD, GA, RL, MH
- **Financial Update**
 - 6.9 Months of cash on hand
- **Motion** to appoint Hai Son as a new Trustee, made by GA, seconded by AD.
- **New Officer Election**
 - **Motion** made to appoint CK as Chair, AD as Vice Chair, by GA and seconded by JB.
 - **Secretary & Treasurer-** Discussion of what these roles would entail for new Trustees to move into roles.
- **Motion** made to appoint JB as Treasurer by CK, Seconded by ST.
- **Motion** made to appoint ST as Secretary by CK, Seconded by JB and GH.
- **Faculties Committee:**
 - 21 Air conditioner units in total; 11 Air conditioners were purchased; electric work was donated to install all units. New AC units are not installed yet.
 - Installation and removal for AC units prior to winter months, will have to be paid for by BACS.
- **New Business:**
 - PTO fundraiser: parking during Oct.
 - Next Meetings: September 26th (if accountability data is available), October 24th.
- **Motion** to adjourn made at 7:59pm by GA, seconded by CK.

