

Bentley Academy Charter School
Board of Trustees Meeting Minutes
July 18, 2018

Present: Ryan Lovell (chair), Jonathan Bailey (via phone), Dick Pabich, Mary Hayes, Marie Belony (via phone), Carli Kusiolek (via phone), Alyce Davis (via phone), George Atkins (via phone), Angle Donahue-Rodriguez (via phone), Sarah Toce (via phone).

Also Present: Marlena Afonso (Head of School)

Call to order made at 6:04pm

Motion made to approve the minutes from previous meeting made by DP and approved by MH via voice vote.

Communications consultant update:

- Reached out to a third party (Grant Communications) to receive a quote for monthly services.
- Shelby's Hypes: 1-1.5K /month
- Jennifer Flagg: 2K/month
- Paul (Grant Communications): 3-4K/month
- Will make a decision for communications consultant by August meeting.

Head of School report:

- completely enrolled (340), with 121 on the waitlist across grades.
- Interviews for open positions.
- New teacher pd will be held on Aug 7th; returning teachers begin on Aug. 8th
- PD around cultural competency, cultural pedagogy, achievement network, etc.
- Home visits have begun already for 2018-2019 school year; 20 completed already.

Academic update:

- End of Year STEP assessments data presented.
- IREADY math end of year data: all grades and classes showed growth.

- Science goal related to science benchmarks: 91% of benchmarks were above 70 percent mastery goal.
- MCAS scores will be coming out soon and update will come when these are available.

Committee Reports:

Finance:

- Upcoming audit.
- 9.3 months cash on hand, which is consistent with past months.

HOS Evaluation:

- Head of School update- Summative evaluation.
 - Goals:
 - **Student Learning:**
 - Reading Goals:
 - 1. All students in grades K-5 will grow 3 STEP levels or reach end of year benchmarks for their grade level by the end of the year.
 - 2. On end of the year assessments, students (grades 2-5) will score at least 70% on interim 3 or 4 or make 20% improvement from interim 1 to interim 3 or 4.
 - Math Goal: 70% of students in grades 2-5 will be on or above grade level in math as measured by Iready (current rates range from 0-29%) on the June assessment.
 - Science Goal: 5th-grade students will be proficient (above 70%) on 80% of science standards taught on end of year assessment
 - **Professional Practice:**
 - 1. I will work to support our new staff and coaches through the development of coaches. I will create a trajectory for coaches' development and coach them on a weekly basis. By investing in the coaches' development, we will retain our two coaches and retain at least 80% of our new staff.
 - 2. I will create a more robust system for recruitment and hiring. I will work on ensuring that by January we have identified open positions and that by June, 90% of all openings will be filled for the following school year.
 - **School Improvement:**
 - 1. Attendance: School will have a 96% attendance rate.
 - 2. Enrollment: At least 325 students will be enrolled for the 2018-2019 school year.
 - 3. Charter School: All deadlines for submission from the charter school office at DESE will be met.

- Evaluation: Proficient in standards 1-4.
- Goals: Student Learning Goal, School Improvement, and Professional Practice goals were all **met**.
- Impact on student achievement: **High**
- Proposed One-Year Self-Directed Growth plan.
- **Motion** made by DP and seconded by ST to approve head of school evaluation.

Development:

- DP update on Air conditioning
- 21 total rooms, 4 have air conditioning so far; 18 remaining that need air conditioning units installed. Units are \$500 per/unit + cost for installation (totalling 1K per room).
- Discussion: how to raise remaining funds.
- Update on recruiting new board members.

Motion to adjourn at 7:03 by DP and seconded by MH by voice vote.