 **City of Salem, Massachusetts**

 **Department of Open Space**

 ***Cemetery – Shade Tree – Open Space***

 57 Orne Street

 Salem, Massachusetts 01970

SeAN Mc CrEA

asst. director of public services

Kimberley Driscoll

Mayor

 Telephone: 978-745-0195

 Fax: 978-741-7041

**NOTICE**

**CEMETERY COMMISSION MEETING**

 **TO:** Board of Cemetery Commissioners

Subject: Cemetery Commission Meeting and Agenda

 A meeting of the Cemetery Commission is scheduled for **Wednesday, July 26, at 6:30pm.** It will be held at 120 Washington Street, 3rd Floor, Salem MA,in the large conference room.

**AGENDA**

* Roll call of Board members
* Read Minutes from last meeting

**Unfinished Business:**

* Update from Sean about tree trimming and pruning in Broad Street Cemetery
* Cemetery signage- update from Sean about Rules of Etiquette signs in Spanish
* Status of Computer- Commission is anxious to have computer system up and running to be available to public. Update from Sean
* New letterhead status – update
* New fountains –update from Sean on bids
* Plastic Doggie Bags and Barrels – Status

**New Business:**

* Progress in obtaining other bids for a potential Master Planner – Sean

 Cemetery Commission members are to be included in all proposed Master Plan details including cemetery walk thrus

* 2002 “Burial Ground Planning Project” to be distributed – Commissioners to study plan
* Schedule dates for Erin Schaeffer and Jenna Hyde to discuss proposed Master Plans
* Columbaria –Master Plan should include potential sites for proposed columbaria
* Discussion and final vote on waiving obligation of a single grave burial that would be paid for by City of Salem

**DOGS IN CEMETERIES**

 On Apri. 12, 2016, the Cemetery Commission voted to make **NO DOGS ALLOWED in satellite cemeteries(Broad St., Essex St., and Howard St. cemeteries)** a city ordinance. Ron was to go before Beth Rennard to find out what he needed to to next to go before the City Council to get the Ordinance. Ordinance was tabeled in City Council