Addendum #2

City of Salem IFB 24-03-TAP: Community Rideshare Program

September 11, 2023

**Questions and Answers**

1. With respect to the information provided in Part 3 - Scope of Services, under the Vehicles section, it states that the “Vendor must provide a sufficient number of vehicles in order to provide service to a diverse population.” Could the Agency please clarify the number of vehicles required for this project?

*The vendor shall determine the number of vehicles required to service the cities adequately.*

1. In Part 3 - Scope of Services, under the Vehicles section, the feature of Hands-free device policy is mentioned. Can the Agency please elaborate on the “hands-free device policy?”

*The vendor must include or explain their hands free device policy in their proposal.*

1. Also, in Part 3 - Scope of Services, under the Vehicles section, it states that “A substantial percentage of vehicles are hybrid or electric vehicles.” Could the Agency please clarify the percentage/number of vehicles that are hybrid and electric?

*No. This is called out as a preferred feature of a prospective vendor’s proposal.*

1. Could the Agency please provide the cost per trip for the Salem Skipper?

*The current cost is $2/ride ($1 for students, seniors, and accessible rides) before 7pm and $3 after.*

1. Could the Agency confirm if t any integration of transit modes (i.e. paratransit or fixed route) exists with any other transit Agency?

*There are none.*

1. Could the Agency provide data on estimated ridership?

*In 2022, over 80,000 rides were completed. So far in 2023, over 63,000 have been completed.*

1. Is there a page limit for the proposals?

*No.*

1. Does Salem have access to electric vehicle chargers that could be dedicated to the Skipper service?

*Not at this time.*

1. We respectfully request that Salem allow for proposals to be submitted digitally (e.g. by email, portal upload, or similar).

*No.*

1. What is the breakdown of the stated $2.4 million budget? Does that cover 2 years of operations of the Salem service, or does it also include the expansion into Danvers and Beverly?

*Federal funding provides $1.15 million each year for two years, including the expansions. The remainder is expected to be made up of funding contributed directly be each city.*

1. Will Salem allow respondents to submit additional/supplemental pricing materials in addition to filling out the provided price proposal form?

*This is discouraged. The City wishes to clarify that it is seeking pricing to 1. Maintain existing core service in Salem and 2. Expand that service to Danvers and Beverly utilizing federal dollars and local contributions.*

*The City urges vendors to keep in mind rules against conditional bids and that the City may not agree to contract for services beyond the scope outlined in the RFP and is not necessarily bound to anything included in supplements.*

*All other terms and conditions are unchanged.*