CITY OF SALEM, MA THE CITY OF SALEM, MA NEW PERMIT PORTAL

The City of Salem permit system will be upgraded to a new online platform as of July 1st, 2024. Online services include the ability to manage current permit(s), add additional vehicle permit(s), and renew permit(s).

All of your current permit information has been imported into the new system and will work as it always has until your next expiration date. **Please note:** It will be the permit holder's responsibility to ensure their permit has been renewed prior to the expiration date or it will expire, but reminders will be sent.

To enable online service you must finalize your account and link your current permit(s). Please follow the instructions below to complete the process.

1. Visit salemma.cmrpay.com

- 2. Press the Sign Up or Log In button.
- 3. A log in window appears. At the bottom, click on Sign Up.
- 4. Enter your email address and desired password and click on Sign Up.
- 5. You will be sent an email verification. Once you have verified your email, please return to

salemma.cmrpay.com and log in.

- 6. On the Customer Dashboard, select the Link a Permit tab.
- 7. Enter Your Link Code: and click the Link Permit button.
- 8. Please review your permit details.
- 9. Select the Permit Holder and Vehicle Information link on the left side of the page.

10. Verify or update your contact information and vehicle information. Click the **Edit** button to update. Be sure to click **Save** when you are done.

11. When finished you may log out by selecting the Your Account menu at the top, right side of the page, then selecting **Log Out**.

Please note that all existing permit holders will receive a notice for each permit and if you have multiple permits, after creating your account you will be required to repeat steps 7 - 14 for each permit. Should you have any questions or require assistance, please contact the City of Salem, MA.

Sincerely, City of Salem, MA